

How-To Guide for FSIS Web Resources

Instructions: Review this Job Aid and policy documents, regulations, and inspection methodologies described with a mentor.

Acronyms/Definitions

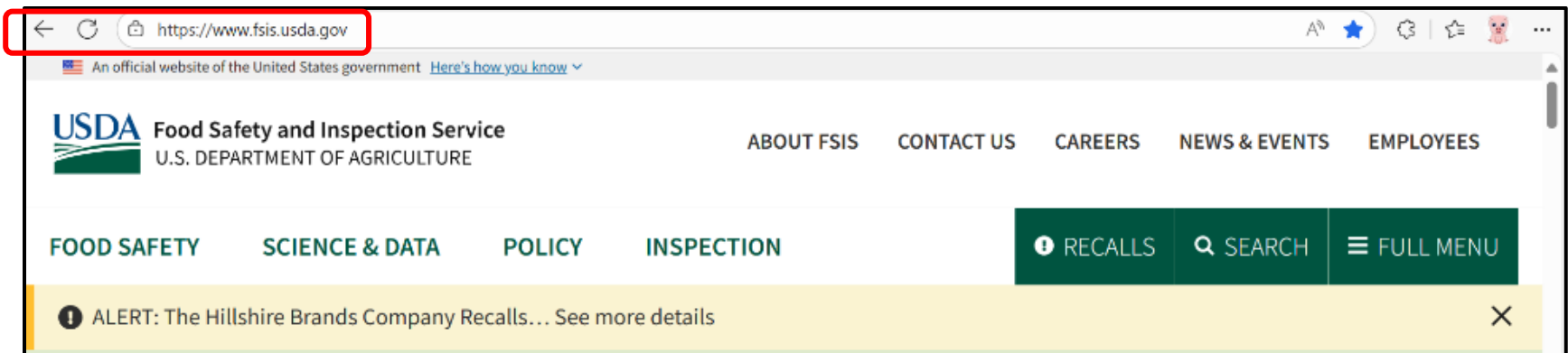
- FSIS – Food Safety and Inspection Service
- IPP – Inspection Program Personnel
- CFR – Code of Federal Regulations – Where FSIS regulations are found
- Directives – Provide IPP with instructions on how to implement and enforce the rules, no expiration date
- Notices – Provide further instruction to IPP to address a particular problem that has arisen, expire after one year

Purpose

- Learn how to quickly and easily access FSIS resources available on the FSIS Website to assist IPP in the performance of their duties.
- Give directions for accessing the eCFR.

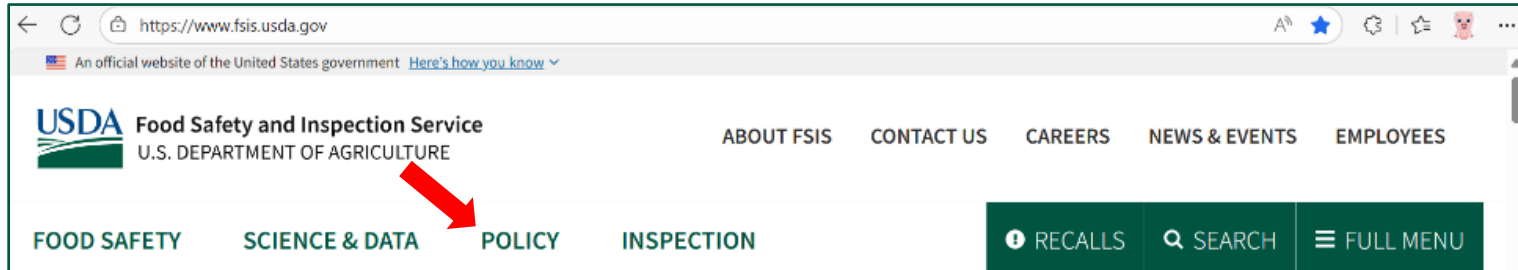
FSIS Website

- Type <http://www.fsis.usda.gov> in location access bar to access FSIS Website



FSIS Directives

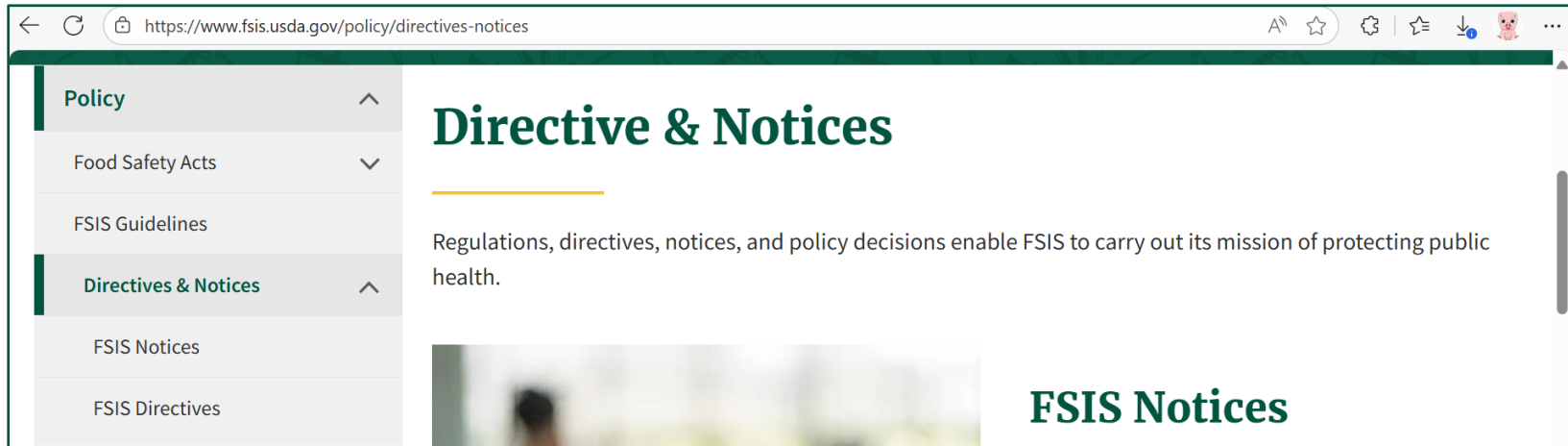
- Locate “FSIS Directives” on the FSIS website
 - Click the Policy tab



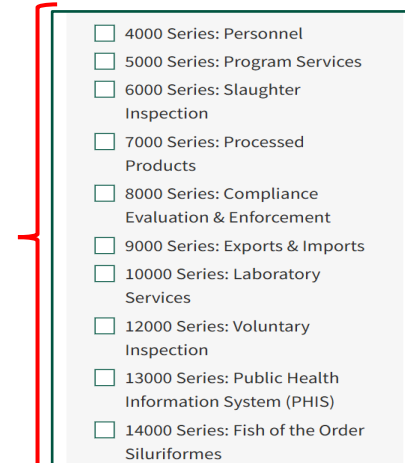
- Click Directives & Notices on the sub navigation menu on the left-hand side



- Select FSIS Directives from the sub menu



- On the main Directives page, use the Filter Results section to filter by available categories
 - The Series filter has a brief description of the topic area – IPP use series 4000-14000 most often



- Some directives have navigation tools built in the form of an Informational Dashboard on the FSIS Website

FSIS DIRECTIVE

5000.1

SERIES TYPE

5000 Series: Program Services

ISSUE DATE

Jan 10, 2025

FULL DIRECTIVE

 [5000.1.pdf](#)

 [View Informational Dashboard](#)


CHAPTER I - GENERAL

- IPP navigate the dashboard by selecting a tab for the topic of interest



Directive 5,000.1 - Informational Dashboard

General Overview Sanitation Performance Stand... Sanitation SOPs (SSOPs) HACCP Documentation & Enforcement Enforcement List (



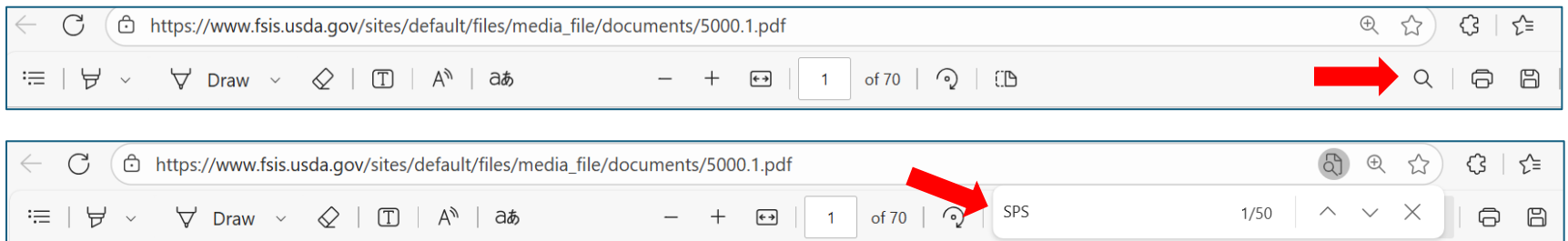
FSIS Directive 5000.1 Dashboard | *Verifying an Establishment's Food Safety System*

Sanitation Performance Standards (SPS)

[Search posted Q/As with "askF](#)
[Submit question to a](#)

The SPS regulations cover all of the other aspects of establishment sanitation that can affect food safety (e.g., structure, pest control, ac ventilation and lighting, and plumbing systems).

- Another means to quickly search/navigate a directive is by searching for keywords using the “find” feature and type the word to find in the document

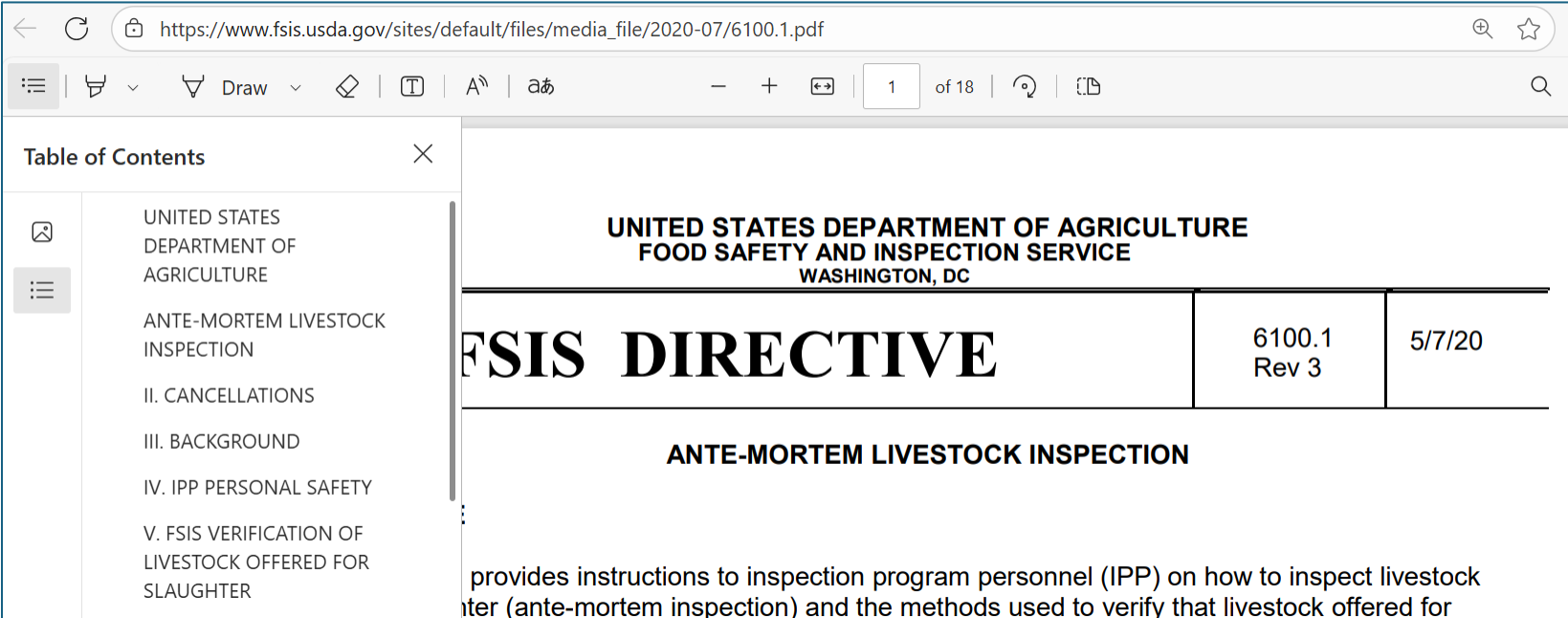


https://www.fsis.usda.gov/sites/default/files/media_file/documents/5000.1.pdf

1 of 70

SPS 1/50

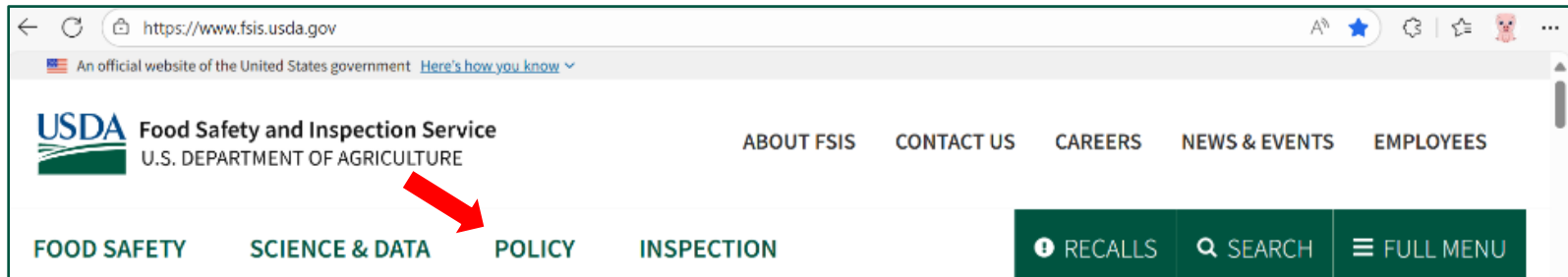
- Some FSIS Directives have a table of contents list that also assists with quick navigation – click on the topic of interest to go to related section of the directive.



The screenshot shows a PDF viewer interface. A red arrow points to the hamburger menu icon in the top left corner of the viewer. The browser address bar shows the URL: https://www.fsis.usda.gov/sites/default/files/media_file/2020-07/6100.1.pdf. The viewer toolbar includes navigation and zoom controls, with a page indicator showing '1 of 18'. The document content is displayed in a two-column layout. The left column contains a 'Table of Contents' sidebar with a list of sections: 'UNITED STATES DEPARTMENT OF AGRICULTURE', 'ANTE-MORTEM LIVESTOCK INSPECTION', 'II. CANCELLATIONS', 'III. BACKGROUND', 'IV. IPP PERSONAL SAFETY', and 'V. FSIS VERIFICATION OF LIVESTOCK OFFERED FOR SLAUGHTER'. The right column contains the main document text, which includes the title 'UNITED STATES DEPARTMENT OF AGRICULTURE FOOD SAFETY AND INSPECTION SERVICE WASHINGTON, DC', the heading 'FSIS DIRECTIVE', a table with '6100.1 Rev 3' and '5/7/20', and the sub-heading 'ANTE-MORTEM LIVESTOCK INSPECTION'. The text below the sub-heading reads: 'provides instructions to inspection program personnel (IPP) on how to inspect livestock after (ante-mortem inspection) and the methods used to verify that livestock offered for'.

FSIS Notices

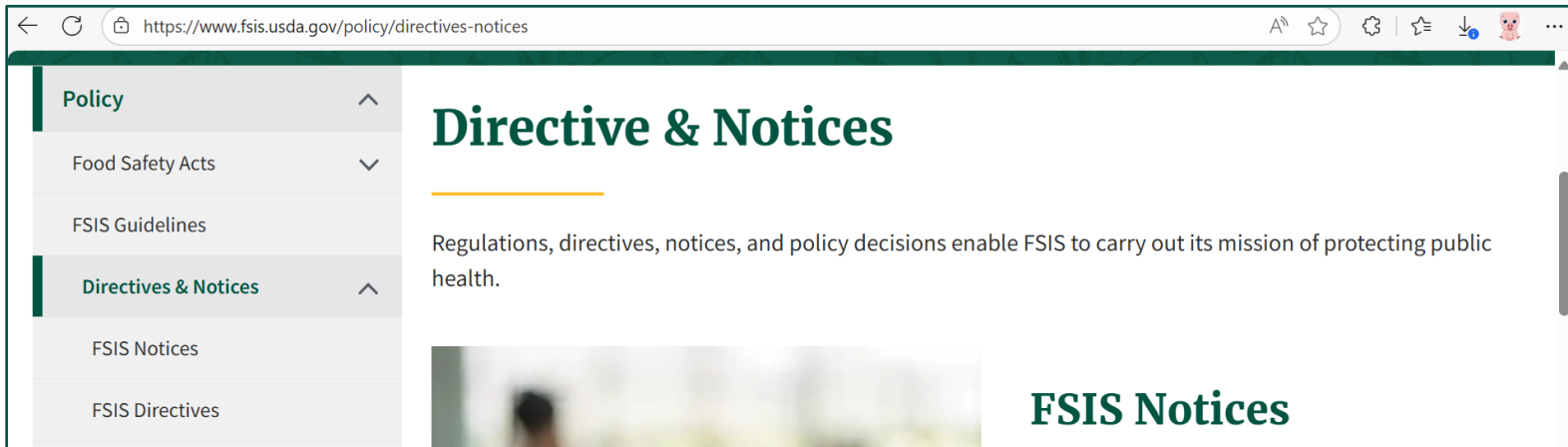
- Locate “FSIS Notices” on the FSIS website
 - Click the Policy tab



- Click Directives & Notices on the sub navigation menu on the left-hand side



- Select FSIS Notices from the sub menu
 - The current year's Notices are displayed



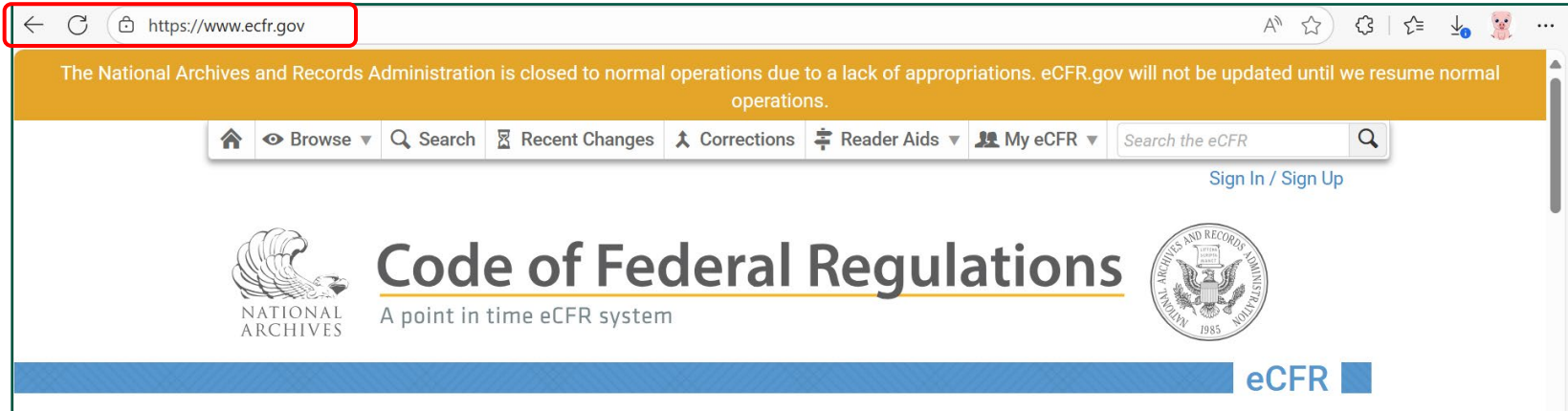
- Under the Filter Results section you can also view the notices from the previous year that have not expired

The screenshot displays a web interface with a search and filter section on the left and a list of notices on the right. The search section includes an 'Advanced Search' header, a text input field with the placeholder 'Start typing here...', a 'Search' button, and a 'Filter Results' section. The 'Filter Results' section has a 'Year' dropdown menu and two radio button options: '2025 (29)' (selected) and '2024 (16)'. A red bracket highlights the 'Year' dropdown and the radio button options. Below the filter results is a link for 'Clear All Results'. The notices section is titled 'Notices' and contains a table with three columns: 'NUMBER', 'TITLE', and 'DATE'.

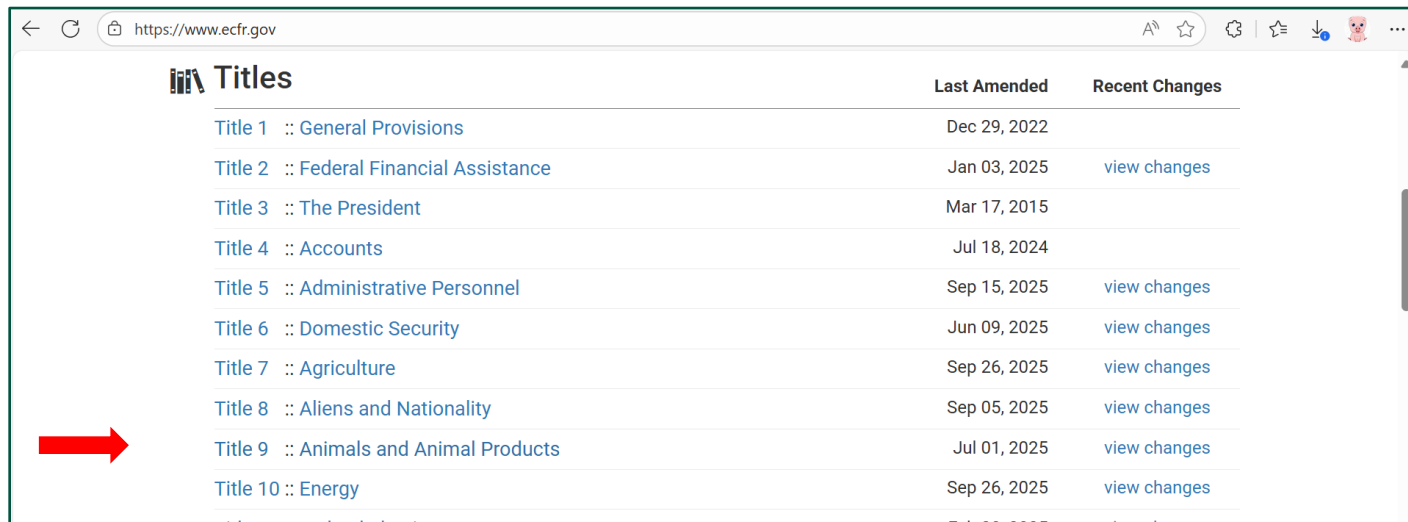
NUMBER	TITLE	DATE
29-25	TIME AND ATTENDANCE REPORTING PROCEDURES FOR PAY PERIOD 19 2025	SEP 25, 2025
28-25	AVAILABILITY OF FSIS GUIDELINE FOR APPLYING FOR USDA FSIS INSPECTION	SEP 15, 2025
27-25	PROCEDURES FOR RESCINDING AN APPROVAL OR REJECTION OF AN EXPORT APPLICATION IN THE PUBLIC HEALTH INFORMATION SYSTEM	AUG 28, 2025

eCFR

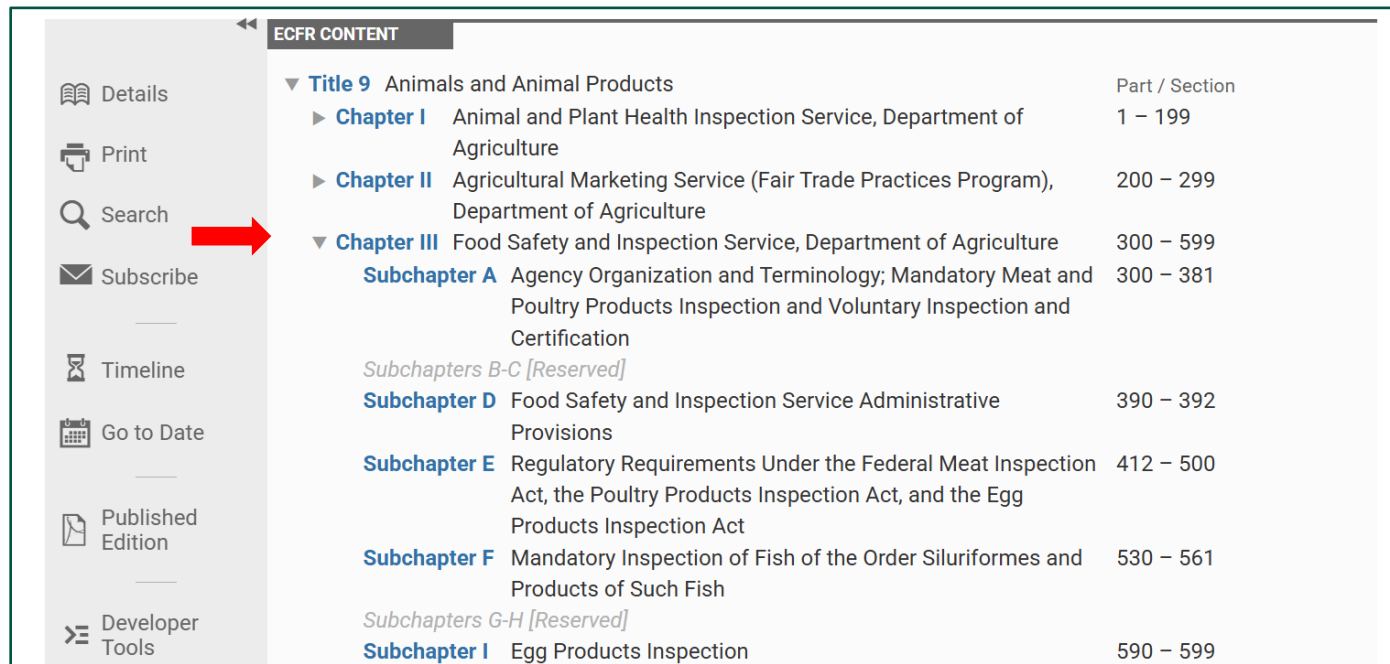
- Type <https://www.ecfr.gov/> in location access bar to access eCFR Website



- Under the Titles section choose Title 9: Animals and Animal Products

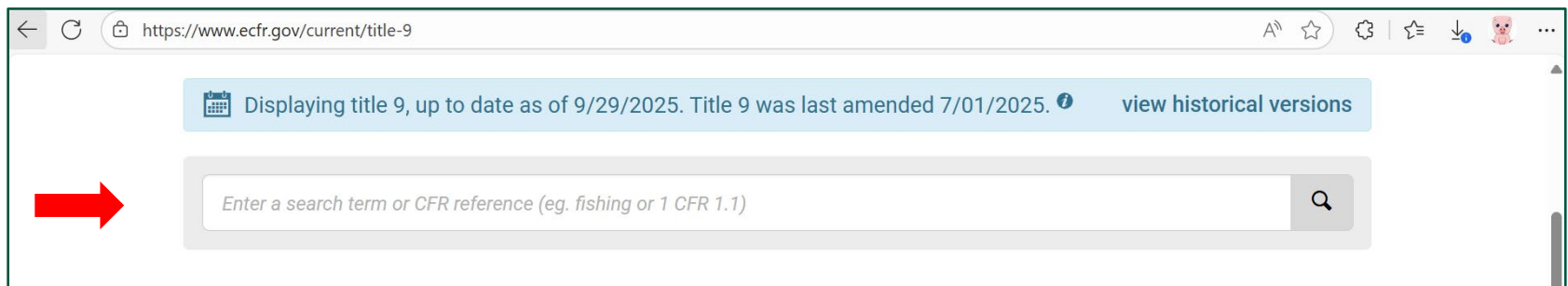


- FSIS regulations are in Chapter III (300-599)
 - Choose the appropriate subchapter to view the chosen regulations



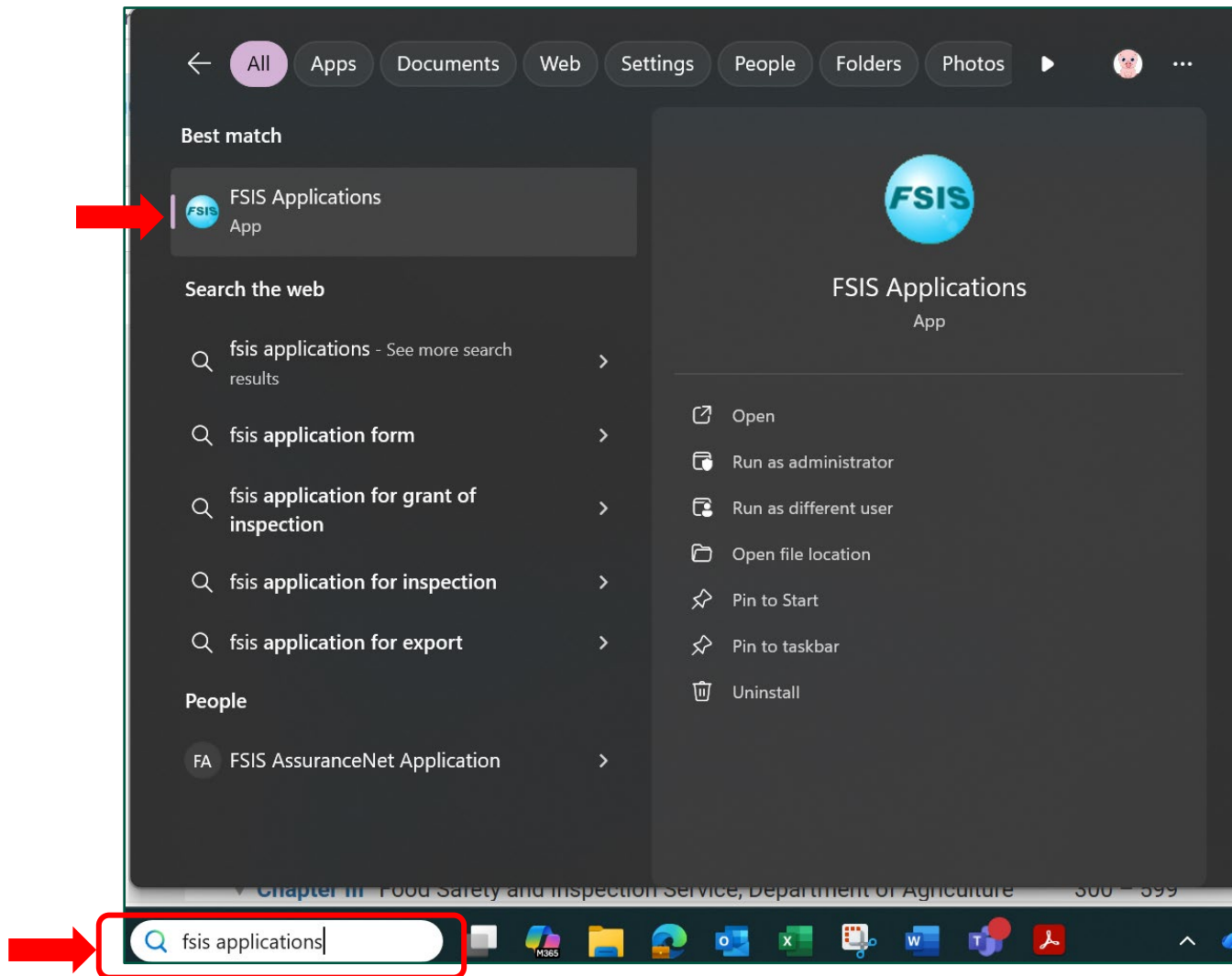
ECFR CONTENT		
▼ Title 9	Animals and Animal Products	Part / Section
▶ Chapter I	Animal and Plant Health Inspection Service, Department of Agriculture	1 – 199
▶ Chapter II	Agricultural Marketing Service (Fair Trade Practices Program), Department of Agriculture	200 – 299
▼ Chapter III	Food Safety and Inspection Service, Department of Agriculture	300 – 599
Subchapter A	Agency Organization and Terminology; Mandatory Meat and Poultry Products Inspection and Voluntary Inspection and Certification	300 – 381
<i>Subchapters B-C [Reserved]</i>		
Subchapter D	Food Safety and Inspection Service Administrative Provisions	390 – 392
Subchapter E	Regulatory Requirements Under the Federal Meat Inspection Act, the Poultry Products Inspection Act, and the Egg Products Inspection Act	412 – 500
Subchapter F	Mandatory Inspection of Fish of the Order Siluriformes and Products of Such Fish	530 – 561
<i>Subchapters G-H [Reserved]</i>		
Subchapter I	Egg Products Inspection	590 – 599

- You can also simply type “9 CFR xxx (insert specific regulation)” in the search field to view eCFR of that regulatory citation

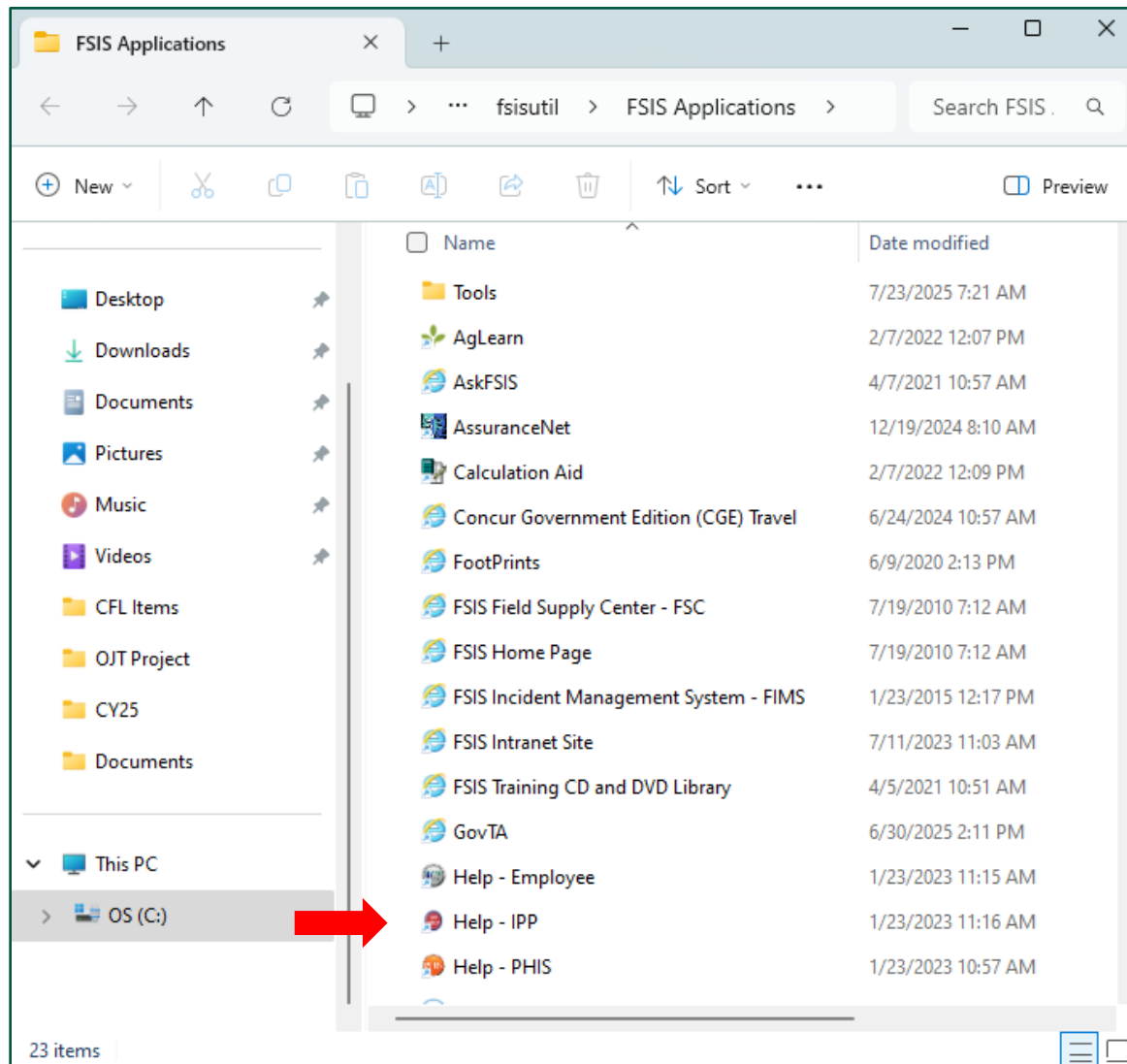


IPP Help

- Type FSIS Applications in the search box on your desktop taskbar and choose the “FSIS Applications” app



- Double click Help – IPP



- This will open the web browser to IPP Help

